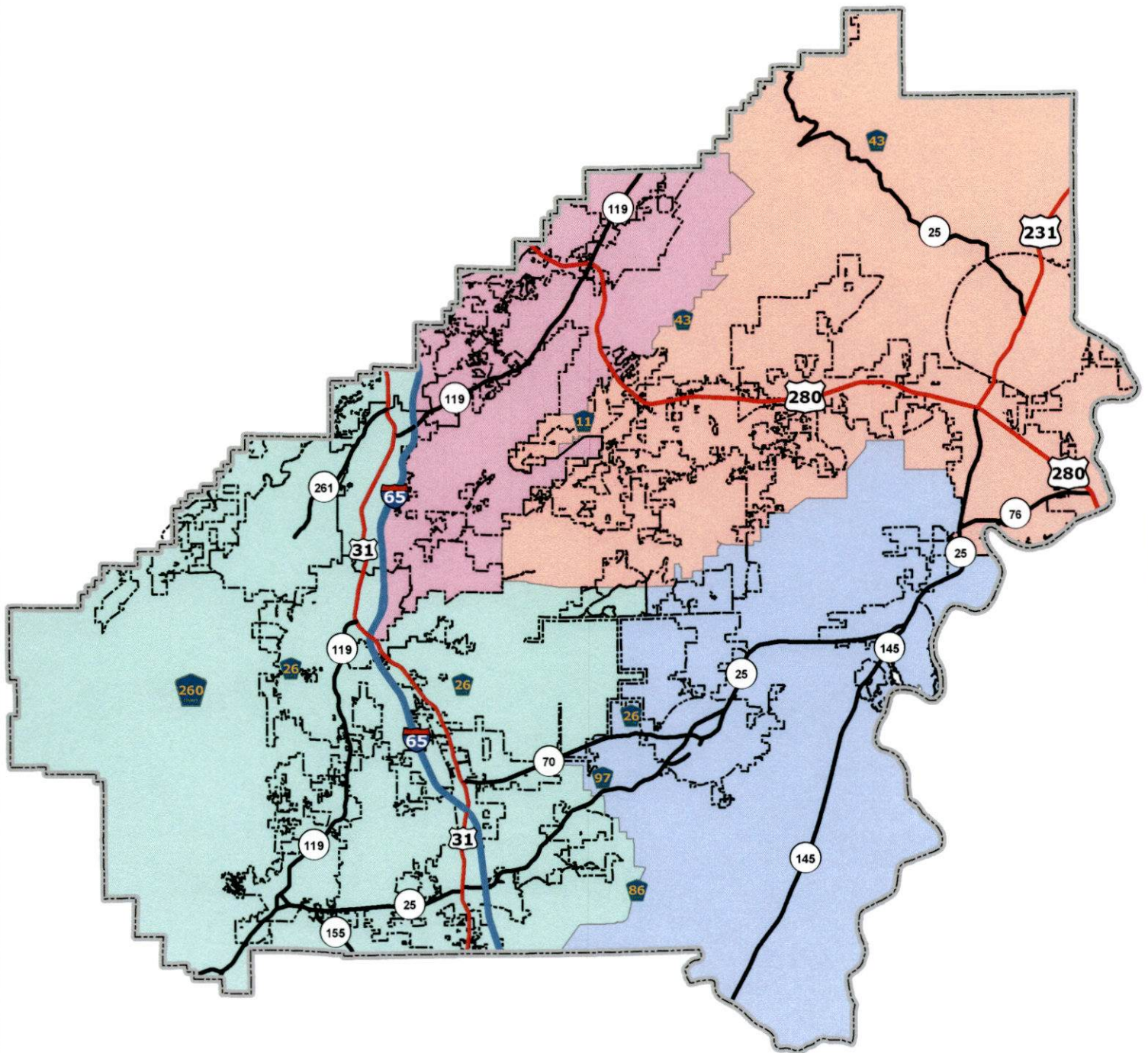


# SHELBY COUNTY SHERIFF'S OFFICE

## OIL CHANGE

### BID ZONES



**VENDOR**

Please include a price list for all other services offered at bidder's location(s) not specifically noted within the bid.

Items found during safety check must be reported to operator and documented on service ticket.

Safety checks shall be performed at no additional cost and shall include the following items:

RADIATOR HOSES

FAN AND ALTERNATOR BELTS

TRANSMISSION/TRANSAXLE FLUID LEVEL

DIFFERENTIAL REAR END OIL LEVEL (FRONT WHEEL OR 4 WHEEL DRIVE)

BRAKE FLUID LEVEL

POWER STEERING FLUID LEVEL

FILL WINDSHIELD WASHER FLUID LEVEL

BATTERY FLUID LEVEL AND CABLE ENDS

COOLANT LEVEL

AIR FILTER CHECK

BREATHER ELEMENT AND EC VALVE CHECK

PCV VALVE CHECK

RADIATOR WATER LEVEL

WIPER BLADES CONDITION

TIRE PRESSURE/WEAR

CLUTCH FLUID LEVEL

CHECK ALL LIGHTS

CHECK HORN

LUBE DOOR HINGES

ENGINE AIR FILTERS INSPECTED

**OTHER SPECIFICATIONS:**

Invoices may be sent to either of the following:

[apinvoices@shelbyal.com](mailto:apinvoices@shelbyal.com)

or

Shelby County

200 West College Street

Room 140

Columbiana, AL 35051

**ALL INVOICES MUST INCLUDE THE VEHICLE NUMBER AND SHELBY COUNTY EMPLOYEE'S SIGNATURE.**

Service/wait turnaround time shall be less than 45 minutes unless further mechanical work is necessary.

All prices shall include environmental and disposal fee where applicable.

Any exception to these specifications must be indicated on the bid or on a separate attachment labeled "Exceptions".